



MAYOR
Rick Roquemore

CITY ADMINISTRATOR
Michael E. Parks

CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie Bradley
Josh Rowan

AGENDA ITEM NO. _4_

TO: Mayor & Council
FROM: Michael E. Parks
DATE: April 25, 2024

PURPOSE:
To review the proposed FY 2025 Budget Schedule.

BACKGROUND:
The State of Georgia requires each municipal governing body to establish a balanced General Fund Budget under Title 36, Chapter 81, and Article 1 of the Official Code of Georgia Annotated. The City of Auburn's Fiscal Year operates from October to September of each year.

***(Mayor and Council attendance in Bold)**
***(Meeting location: Council Chambers)**

**Thursday 5/30 at 5:00PM City Council Capital and Budget Planning Retreat
(Meeting Location - Training Room)**

Friday 6/7 Budget forms, to include revenue, expenditures, and workload measurements issued to all Departments and Library.

Friday 6/28 Budget forms, to include revenue, expenditures and workload measurements from all Departments and Library entered into ClearGov.

Friday 7/26 FY 2025 Proposed Budget Packet issued to Mayor and Council from all Departments and City Administrator.

**Tuesday 8/6 at 5:00PM Mayor and Council Called Meeting for Pre- Budget Workshop:
Revenue Projections for General Fund, Water, and Stormwater Expenditures: Gov't Building, Public Works, Roads, Street Lights, Special Events, Library, Water, and Stormwater.**

Tuesday 8/13 at 5:00PM Mayor and Council Called Meeting for Pre- Budget Workshop:

Expenditures: Legislative Council, Executive Mayor, Elections, Administration/Financial, Law, Information Technology, Courts, Police, Code Enforcement, Planning and Zoning, and Downtown Development, and Main Street, Parks, and Leisure.

Monday 8/19 at 5:00PM Mayor and Council to review budget, goals, and workload measurements by City Administrator.

Thursday 8/29 at 5:00PM Mayor and City Council Public Hearing to receive comments and suggestions – Presentation by City Administrator.

Thursday 9/12 at 6:00PM Ordinance presented to Mayor and Council Business Meeting to approve the FY 2025 Budget.

FUNDING:

N/A.

RECOMMENDATION:

To review the FY 2025 Budget Schedule.

ATTACHMENT(S):

None.